

## Financial Systems Analyst

### Scope:

Egg Farmers of Canada (EFC) are looking for a Financial Systems Analyst who will be responsible for analyzing our current financial system, designing new business and system processes, and implementation of system changes within the Finance Unit. The position reports to the Finance Manager. Key responsibilities include: design, build and execute financial reports used for strategic and business decision making; extracting financial data from EFC's accounting systems; performing financial analysis of this data, reviewing details of the budget and forecast aspects of EFC.

### Duties and Responsibilities:

- Assist in the analysis of financial data and extract and define relevant information; interpret data for the purpose of determining past financial performance and/or to project a financial probability.
- Assist EFC managers with creating annual budgets and explaining quarterly variances to these budgets.
- Assist the Finance Unit with determining costs incurred for each period; liaise with EFC managers to ensure costs are properly recorded.
- Perform statistical, cost, and financial analysis of data reported in the financial system.
- Develop business intelligence solutions with SQL Server and SQL Server Reporting Services (SSRS)
- Use various software applications, such as spreadsheets, FRX, SSRS, to assemble, manipulate and/or format data and/or reports.
- Coordinate installation of program fixes, and customization files
- Develop and test new or modified report formats, or customized programs to manipulate data
- Create or update functional specifications for new or modified reports and applications;
- Develop and maintain standard operating procedures documentation for finance unit
- Develop documentation and training for end users on how to effectively use financial management system features and related applications.
- Applies accounting and auditing principles and techniques to ensure that data integrity, internal controls, and audit trails are maintained throughout all applications
- Perform accounting tasks, as needed.
- Complete other ad-hoc projects or duties as requested by Manager
- Act as backup to the other members of the Finance Team.

### Qualifications:

- Possession of a Baccalaureate degree from an accredited college or university with a major in accounting, information systems, computer science, or a related field. Level 3 in the CGA program of professional studies is considered an asset.
- 4 – 5 years in accounting and/or finance, with at least two of which are in financial management systems applications and report development

### Abilities:

- Knowledge of computer database user programming principles

- Knowledge of database management and report writing tools (SSRS 2005/8, Excel, VBA)
- Knowledge of SQL queries and store procedures
- Knowledge of data warehousing principles
- Overall knowledge of MS Dynamics Great Plains applications and its modules ( A/P, A/R, Inventory, General Ledger)
- Generally accepted accounting and auditing principles and common accounting terminology
- Ability to apply logical, evaluative and analytical thinking to identify problems and determine optimal course of action to pursue.
- Ability to define logic for individual programs and program systems
- Ability to define input/output file specifications including file organization
- Utilize personal computer based spreadsheet and word processing software
- Ability to understand database structure, develop and build reports based on users requirements
- Ability to learn and apply new reporting tools
- Ability to communicate (verbally and in writing) in English for the purpose of completing daily activities is required.

The following qualifications would be considered assets:

- Knowledge of agriculture business trends
- Ability to communicate (verbally and in writing) in French for the purpose of completing daily activities.

EFC provides challenging opportunities and competitive rewards. E-mail your resume to [careers@eggs.ca](mailto:careers@eggs.ca), fax (613) 238-1967 or mail to EFC, 21 Florence Street, Ottawa, ON, K2P 0W6.